



Onslow Commission for Persons with Disabilities

PO Box 244, Jacksonville, NC 28541

www.onslowcommission.org

2016 EXCELLENCE IN SPECIAL EDUCATION AWARD: NOMINATION GUIDELINES

PURPOSE: Studies have shown the single most important factor in determining the quality of a person's education is the quality of his/her teacher. This award is designed to honor educators in Onslow County who have demonstrated a commitment to ensuring success for students with special needs.

ELIGIBILITY: Any educator who teaches grades Pre-K through 12 in Onslow County to include public, military, and private schools and meets the criteria set forth. Nominees with or without disabilities may apply. The judges will be looking for significant contributions the nominee has made to positively impact life-long learning to include the candidate's ability to establish strong, caring relationships and goal oriented expectations for students to excel and succeed.

DEADLINE FOR NOMINATIONS: Thursday, October 1, 2016 at 5:00 PM.

RETURN TO: The Onslow Commission for Persons with Disabilities, P.O. Box 244, Jacksonville, NC 28541. All nomination materials must be submitted no later than 5:00 PM on October 1, 2016. No late materials will be considered. For further information, contact Chairperson, Lorna Aschbrenner at 910-330-6736 or submit an email to the following address: ocpd.onslow@gmail.com

SELECTION CRITERIA

1. **NOMINEES WILL BE JUDGED** on materials submitted. A selection committee will consider nominations only on the basis of materials submitted. They will not "fill in the gaps" from their own knowledge or seek additional knowledge. Please provide as much information as possible within the framework allowed. You may want to select a person who is familiar with the nominee and who has good writing skills to prepare your nomination.



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2. **NOMINEES WILL BE SELECTED** without consideration of race, age, gender, national origin, and/or political or religious affiliation.

3. **SELECTION** will consist of three (3) voting members, chosen by the Onslow Commission for Disabilities Chairperson all of whom shall be non-members of the Commission. Selection Committee members will have demonstrated good knowledge of education in the various age groups but unaffiliated with educational institutions in Onslow County. Oversight will be provided by the Commission Chairperson in a non-voting capacity for the purpose of providing guidance and/or information.

The Selection Committee Chairperson shall preside over the Selection Committee and will conduct the process of selecting the Winner. **The Committee shall strive to conduct a fair, equitable, and confidential process and to select the most eligible candidate to receive this prestigious award.** The Selection Committee will convene their first meeting as soon as possible after the deadline for nominations has passed.

After receiving the Nomination materials from the Commission, the Selection Committee shall agree to keep the name of the award recipient confidential from all persons other than the Chairperson and Secretary of the Onslow Commission, prior to the announcement at the Commission's Annual Awards Banquet.

4. **PRESENTATION** of the Excellence in Special Education Award will be made at the Onslow Commission for Persons with Disabilities Annual Awards Banquet to be held on Thursday, October 20, 2016 at First Baptist Church, 1985 Gum Branch Road, Jacksonville, NC.

Tickets are available by contacting any Commission Member; calling the chairperson at



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EXCELLENCE IN SPECIAL EDUCATION AWARD
*** 2016 NOMINATION FORM ***

Nominee's Name: _____

Address _____ City: _____ Zip Code: _____

Telephone: (Work) _____ (Home) _____

PLEASE USE NO MORE THAN THREE (3) ADDITIONAL PAGES AND ATTACH TO THIS FORM IN THE FOLLOWING MANNER:

A. Please Describe:

Accomplishments and/or contributions of this individual, justifying his or her consideration for the Excellence in Special Education Award. Please be specific as the judges cannot fill in the gaps of missing information.

B. Please Specify:

- (1) School, or institute of learning, where nominee currently teaches;
(2) Years of service in the field;
(3) Nominee's achievements, leadership roles, etc.
(4) Awards received;
(5) Impact of contributions or achievements on students with disabilities;
(6) Other notable information.

C. Please Provide:

Any supporting material (e.g., magazines or newspaper clippings, letters of endorsement, photographs, etc.). These supporting materials will not be counted in the maximum of three (3) pages allowed. You are encouraged to submit copies rather than original materials as these items will not be returned.

NOTE: This form must be completed in its entirety and accompany your complete materials. Please do not bind materials in a scrapbook or binder. All nomination materials will become the property of the Onslow Commission for Persons with Disabilities.

Deadline for submission is October 1, 2016.

NOMINATED BY:



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PO Box 244, Jacksonville, NC 28541

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Name (individual or group): _____

Office (if applicable): _____

Address: _____ City: _____

Zip Code: _____ Phone for Contact Purposes _____

Email Address: _____